



# STATE OF ALASKA

## Department of: Transportation and Public Facilities

### Daily Report – Labor, Equipment, and Materials for Time and Materials Work

Change Order No.: \_\_\_\_\_

Project No.: \_\_\_\_\_

Project Name: \_\_\_\_\_ Date of Work: \_\_\_\_\_

Location and Description of Work: \_\_\_\_\_

#### LABOR

| Employee<br>Name | Job<br>Classification | Actual Work Performed | Hours   |          |
|------------------|-----------------------|-----------------------|---------|----------|
|                  |                       |                       | Regular | Overtime |
|                  |                       |                       |         |          |
|                  |                       |                       |         |          |
|                  |                       |                       |         |          |
|                  |                       |                       |         |          |
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|                  |                       |                       |         |          |
|                  |                       |                       |         |          |

#### EQUIPMENT

#### MATERIALS

| Description: Make, Model, Year<br>Capacity/Size, Required Attachments | Hours |      |       | Description | Quantity |
|---|-------|------|-------|-------------|----------|
|   | Reg.  | O.T. | Stdby |             |          |
|   |       |      |       |             |          |
|   |       |      |       |             |          |
|   |       |      |       |             |          |
|   |       |      |       |             |          |
|   |       |      |       |             |          |
|   |       |      |       |             |          |
|   |       |      |       |             |          |
|   |       |      |       |             |          |
|   |       |      |       |             |          |

#### NARRATIVE OF OPERATIONS:

Notes: 1. Invoices must accompany original report.

2. Indicate work done by subcontractors.

The undersigned hereby agree that the above is a true and correct statement of labor, equipment, and materials used this date in executing the work described.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date